

ಹುಬ್ಬಳ್ಳಿ ವಿದ್ಯುತ್ ಸರಬರಾಜು

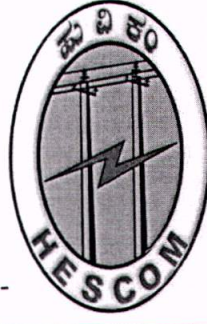
ಕಂಪನಿ ನಿಯಮಿತ

[ಕರ್ನಾಟಕ ಸರ್ಕಾರದ ಸಂಪೂರ್ಣ ಸಾಮ್ಯಕ್ಕೆ ಒಳಪಟ್ಟಿದೆ]

ಕಂಪನಿ ಕಾರ್ಯಾಲಯ,

ರಸ್ತೆ, ನವನಗರ, ಹುಬ್ಬಳ್ಳಿ- 580 025.

Telephone No.: 0836-2223867, 2223865



HUBLI ELECTRICITY SUPPLY
COMPANY LIMITED

[Wholly owned Govt. of Karnataka undertaking]

Company Office,

Navanagar, Hubballi-580 025.

E-mail ID: gmadmhr.hescom@gmail.com

Company Identity Number[CIN]: U31401KA2002SGC030437

Sub: Simplifying procedure for procurement of MOBILE HANDSETS –Regarding.

Ref: KPTCL Order No.: KPTCL/ B5A/ 328/ 2014-15, Dated: 23.11.2015.

Preamble:

The process of approval for procurement & supply of mobile phone for officers, accounting, repairs & maintenance, handing over and scrapping of handsets etc., has been prescribed in various orders and circulars over the last twelve years from KPTCL. Considering the efficiency of mobile communication in day to day work it is felt necessary to standardize the eligibility and ease the procurement of mobile handsets in the interest of the HESCOM. Hence, in the same lines of KPTCL Order No.: KPTCL/ B5A/ 328/ 2014-15, Dated: 23.11.2015 adopting HESCOM for approval duly incorporating the machining conditions in the circular in the context of HESCOM is as following Order;

Hence the Order;

Order No: HESCOM/GM[A]/DCA[A]/AO[A]/AAO[A]/SA[A-1]/2018 -19/CYS-1814,

Hubballi,
DATE: 21st **August, 2018.**

In supersession of all earlier orders in the matter of eligibility, procurement and supply of mobile handsets to officers, approval is accorded for the following;

1. To permit the following Officers to purchase good quality mobile handsets once in four years, limited to the following rates and produce the bills for reimbursement or recoupment to their accounting section;

Sl. No	Officers/cadres	Limit [in Rs.]
1	Managing Director	No limit
2	Functional Directors	50,000/-
3	Chief Financial Officer/ Chief Engineers/Financial Advisers	25,000/-
4	Superintending Engineers/Controllers/ Superintending of Police [Vigilance]	15,000/-
5	Executive Engineers/Deputy Controllers	10,000/-
6	Asst. Executive Engineers with field duties only	8,000/-
7	Asst. Engineers with field duties only	8,000/-
8	Junior Engineers with field duties only	8,000/-

2. All Officers/ Workmen who are already allotted mobile handsets will continue to use the existing mobile handsets until it has completed four years from the date of purchase. In case the handset has become unusable within four years from the date of purchase the same shall be certified by the Superintending Engineer[Elec] [IT and MT], Corporate Office, HESCOM, Hubballi before purchase of new handset.

[P.T.O]


ನೋಂದಾಯಿತ ಕಛೇರಿ: ಕಂಪನಿ ಕಾರ್ಯಾಲಯ, ನವನಗರ, ಹುಬ್ಬಳ್ಳಿ- 580 025, ಕರ್ನಾಟಕ

Registered Office: Company Office, Navanagar, Hubballi-580 025, Karnataka

Website: www.hescom.co.in

3. Officers are permitted to purchase handsets costing higher than the prescribed limits provided they pay the difference in cost and shall not claim any right over the handset as the same is the property of the Corporation.
4. The Officers shall retain and maintain the handsets in good condition. Repairs of handset during the four year period shall be met at Corporation cost.
5. Officers of the rank of EE/ DCA & above shall certify that the conditions prescribed in this order are fulfilled for claiming reimbursement or recoupment. All other officers/ workmen shall obtain approval of the concerned controlling officer, not below the rank of EE subject to the conditions stipulated in this order are fulfilled.
6. Officers who relinquish/ handover charge on transfer, promotion, and retirement shall handover the handset along with official SIM under dated acknowledgement to the successor or an official authorized by the Head Office.
7. Officers/ workmen who are not provided with mobile handset at present are not eligible to procure mobile handset.
8. The Chief Financial Officer, Corporate Office, HESCOM, Hubballi shall issue a suitable circular regarding the method of reimbursement or recoupment, inventory, accounting and related procedures on purchase of mobile handset.

By Order,


General Manager
[Admin & HRD]
[Additional Charge]
HESCOM, Hubballi.

Copies:

1. Chief Engineers[Elec], Hubballi/ Belagavi Zone, HESCOM, Hubballi/ Belagavi.
2. Finacial Adviser [Internal Audit], Corporate Office, HESCOM, Hubballi.
3. General Manager[Technical], Corporate Office, HESCOM, Hubballi.
4. Superintending Engineers[Elec] [T & P]/ [PMC], Corporate Office, HESCOM, Hubballi.
5. Superintending Engineers[Elec] [IT & MT], Corporate Office, HESCOM, Hubballi – for information and to be published in www.hescomco.in
6. All Superintending Engineers/ Controllers, HESCOM.
7. All Executive Engineers/ Deputy Controllers, HESCOM.
8. SPS to MD/ DT Corporate Office, HESCOM, Hubballi.
9. All Accounts Officers [Internal Audit], HESCOM.
10. PS to CFO Corporate Office, HESCOM, Hubballi.
11. All Officers of Corporate Office, HESCOM.
12. Office Copy/ Master File.